

AIM REALTY, INC.
14417 Cornerstone Village Drive
Houston, Texas 77014
Phone: (281) 440-4418
FAX: (281) 440-3571

Property Manager AIM Realty, Inc. will process all lease applications, including credit reports—*do not send credit reports to our office. **We do not preview applications** – person(s) must apply to be considered. ***The application will not be processed until all required documents and application fees have been received.*** Process takes 24-48 hours on average, ***dependent upon receipt of verification from employers, landlords and/or other verification sources.***

Pet Fees are negotiable and vary per owner. Fees will be determined at time of application approval. NOTE: AIM Realty prohibits exotic pets such as pythons, rattlesnakes, etc. and the following dog breeds: Pit Bull, Rottweiler, German Shepherd, Husky, American Staffordshire Terrier, Doberman Pinscher, Chow Chow, Akita, Malamute, Presa Canario, Wolf hybrid or any mix thereof.

**Applicants are accepting property in current condition unless otherwise negotiated with application.

Prior to processing we must receive the following:

- Completed, signed and dated TAR Lease Application (TAR form 2003 dated 1-1-14) on all occupants 18 years and older
- All** sections must be completed including contact info. Insert N/A where necessary.
- Enter “Anticipated Move in Date” (ASAP is not acceptable, date must be provided)
- Explain any “yes” answers to questions on page 2 – attach separate sheet if necessary
- Recent pay stubs (tax return if self-employed) and proof of additional income sources
 - Copy of valid Gov't issued picture ID and Social Security number required (*must be current and legible – expired documents are not acceptable*)
 - \$45.00 *per couple* Non-refundable application fee payable via our website at www.aimrealtymanagement.com or in the form of cash, money order or cashier's check delivered to our office (no personal checks accepted).
When paying online, Select green box titled “Owner or Tenant Payments”.

Completed application and documents can be sent via fax to 281-440-3571 or scanned and emailed to normaje@aimrealtymanagement.com

Some qualifying factors are (but not limited to) the following:

- ***Gross income minimum 3 times the rent amount***
- ***Rental history***
- ***Credit***
- ***Criminal history (sex offenders are automatically disqualified)***

Any falsification of information will automatically disqualify the applicant(s) or occupant(s).

Landlord must receive signed lease and rent deposit within 2 business days of application approval. All funds after approval are payable to AIM Realty, Inc. in the form of cashier's check or money orders only (deposits and first month's rent cannot be paid online, cash or personal check—certified funds only).

Keys are released Monday through Friday (except holidays) by appointment only and upon receipt of all funds in accordance with the lease (certified funds only).

AIM Realty, Inc. does not discriminate against any person based on race, color, religion, sex, handicap, familial status or national origin.